



Central CE Academy

Orchard Street
Chichester
West Sussex
PO19 1DQ
Tel: 01243 783709
Email: office@centralschool-chichester.org.uk
Website: www.centralceacademy.org



Headteacher: Mrs Lisa Hardy BAEd (QTS) NPQH

10th December 2020

Dear Parent/Carer

Re: Pupil Premium and Free School Meals

If your child is eligible for 'free school meals' and you register them for this, we will receive extra funding called 'pupil premium'. We use this extra money to improve the educational provision and resources at the school.

What is pupil premium funding?

Pupil premium funding from the government is given to schools to help pupils reach their full potential, regardless of their background or financial situation. It is provided for pupils who:

- Are registered for free school meals
- Have been registered for free school meals at any point in the past 6 years
- Are, or have been, in care
- Have parents in the armed forces

At Central CE Academy, we get an extra £1345 for every eligible pupil who is registered for free school meals. This extra money could make a real difference to the quality of education we offer.

For example, we have previously used pupil premium funding for:

- Educational provision/resources
- Academic interventions
- Play Therapy
- School trips
- Additional ICT resources

Is my child eligible for free school meals?

Your child might be eligible if you access:

- Income Support
- Income-based Jobseeker's Allowance or Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)

"LOVE ONE ANOTHER AS I HAVE LOVED YOU" JOHN 13:34-35



- Working Tax Credit run-on
- Universal Credit, provided you have an annual net earned income not exceeding £7,400 (£616.67 per month)

Does my child have to eat the free school meals?

No. Pupils who are registered for free school meals do not have to eat them. If you are eligible but you want your child to have packed lunches you should still register because the school will receive the funding which can support your child in other ways.

How do I register?

To register, please:

Complete the attached form and return to us. If you need help with this then please ask and you can make an appointment to complete the form with one of the school team. We are more than happy to help you.

More information

For more information about pupil premium go to our website, which contains details of how the pupil premium has been spent in the past academic year and how it will be spent this year.

If you have any questions or specific concerns, please contact Sophia Koiston, Inclusion Lead.

Kind regards

Sophia Koiston
Inclusion Lead

"LOVE ONE ANOTHER AS I HAVE LOVED YOU" JOHN 13:34-35



Free School Meals Eligibility
 0330 222 5555 (Direct)
FSM@westsussex.gov.uk
www.westsussex.gov.uk

County Hall
 Pupil Support
 2nd Floor
 The Grange
 Chichester
 West Sussex
 PO19 1RF



Dear Parent/Guardian,

We want to make sure that we are providing your child with the best education and support we can. Healthy school food has obvious health benefits and can help pupils establish healthy habits for life. Healthy school food can also help to improve pupils' readiness to learn.

Families who receive certain benefits may be eligible for free school meals. Your child is eligible for free school meals if you're in receipt of one of the following benefits:

- Universal Credit with an annual net earned income of no more than **£7,400**.
- Child Tax Credit (**with no Working Tax Credit**) with an annual income of no more than **£16,190**
- Working Tax Credit run-on (paid for the four weeks after you **stop qualifying** for Working Tax Credit)
- Income Support
- **Income-based** Jobseeker's Allowance
- **Income-related** Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit

Registering for free meals could also raise an extra [**£1,320** for your child's primary school] / [**£935** for your child's secondary school], to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from central government for every child whose parent is receiving one of the benefits listed above.

To check if your child is eligible, we need information about you and your child. Please **complete all the fields** on this form fully and return to your child's school.

PLEASE COMPLETE THIS APPLICATION IN BLOCK CAPITALS

ABOUT YOUR CHILD/CHILDREN

| Child's Last Name | Child's First Name | Child's Date of Birth | | | Name of School |
|-------------------|--------------------|-----------------------|----|------|----------------|
| | | DD | MM | YYYY | |
| | | DD | MM | YYYY | |
| | | DD | MM | YYYY | |
| | | DD | MM | YYYY | |
| | | DD | MM | YYYY | |

PARENT/GUARDIAN DETAILS

| | Parent/Guardian 1 | | | | | | | | | | Parent/Guardian 2 | | | | | | | | | |
|--|-------------------|--|---|----|--|---|------|--|--|--|-------------------|--|---|----|--|---|------|--|--|--|
| Last name* | | | | | | | | | | | | | | | | | | | | |
| First Name | | | | | | | | | | | | | | | | | | | | |
| Date of Birth* | DD | | | MM | | | YYYY | | | | DD | | | MM | | | YYYY | | | |
| National Insurance Number* | | | | | | | | | | | | | | | | | | | | |
| National Asylum Support Service (NASS) Number* | | | / | | | / | | | | | | | / | | | / | | | | |
| Daytime Telephone Number | | | | | | | | | | | | | | | | | | | | |
| Mobile Number | | | | | | | | | | | | | | | | | | | | |
| Email Address | | | | | | | | | | | | | | | | | | | | |
| Address | | | | | | | | | | | | | | | | | | | | |
| | Postcode: | | | | | | | | | | Postcode: | | | | | | | | | |

FAMILY INCOME AND BENEFIT DETAILS

If you receive any of the benefits listed below, please place an X in this box.

☐

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS under part 6 of the Immigration and Asylum Act 1999
- the guarantee element of Pension Credit
- Child Tax Credit (with no Working Tax Credit)
- Working Tax Credit run-on
- Universal Credit

Universal Credit

If you are in receipt of **Universal Credit**, is your net earned family income over £7,400 per year? (Please place an X in the appropriate box).

Your net earned income is your household income after taxes and deductions. It does **not** include income through Universal Credit or other benefits that you may receive.

Yes ☐ No ☐ Unsure ☐

Child Tax Credit

If you are in receipt of **Child Tax Credit**, is your joint gross annual income over £16,190 per year? (Please place an X in the appropriate box).

Your joint gross income is your household income before taxes are taken into account.

Yes ☐ No ☐ Unsure ☐

If you're not sure whether you receive one of the listed benefits, or what your household income is, but you would still like us to check whether your child is eligible for free school meals, please place an X in this box. ☐

DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature of parent/guardian:

Date:.....

Thank you for completing this form and helping to make sure your child's school is as well funded as possible. *Please return to: e-mail fsm@westsussex.gov.uk

Or you can print this form and give it to your child's school or post it to West Sussex County Council, Free School Meals, Pupil Support, 2nd Floor, The Grange, County Hall, Chichester, PO19 1RG

How the information in this form will be used

The information you provide in this form will be used by the council to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year.

The information will also be used in relation to pupils in year 3 or above to decide whether they are eligible for free school meals.

You only need to complete this form once and it will last for the duration of your child's time at their current school. You should contact the school or local authority if you have a change in financial circumstances.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other Council departments to offer benefits and services. All information used will comply with the Council's Privacy Policy which can be found in more detail on the link below.

<https://www.westsussex.gov.uk/privacy-policy/>